

CANCELLATION POLICY



At Centreville Physical Therapy, PC we emphasize personal attention and personalized treatment to meet the patient's needs. It is absolutely necessary that you adhere to the treatment schedule established by your doctor and therapist. When you schedule an appointment, you are reserving a time slot between you and your therapist. When a patient cancels on the same day of their appointment or does not show up for an appointment then that session is lost.

Due to the personalized treatment times and problems caused by missed appointments, we require that you give 24 hours notice from your appointment time. If a cancellation is made the same day as the appointment and the appointment cannot otherwise be filled, a charge will apply. All fees must be paid prior to your next appointment. We will not bill your insurance company for a late cancel or missed appointment fee.

When making your appointments, please keep in mind Northern Virginia traffic, your work commitments and other situations that could keep you from achieving successful therapy results. An appointment print out will be provided at your initial appointment. Reminder calls can be provided upon request.

CANCELLATION FEES

\$40.00 Missed therapy appointment fee

\$40.00 Same day cancellations or cancellations with less than 24 hours notice from appointment time.

** 3 late cancels or missed appointments (consecutive or non consecutive) may result in your therapist temporarily removing your future appointments from their active patient roster and/or request that you schedule your appointments on the day needed until your commitment to therapy can be re-established **

In signing below, you have acknowledged receipt of this notice for the above cancellation policy.

Signature of Patient (or guarantor)

_____/_____/_____
Date